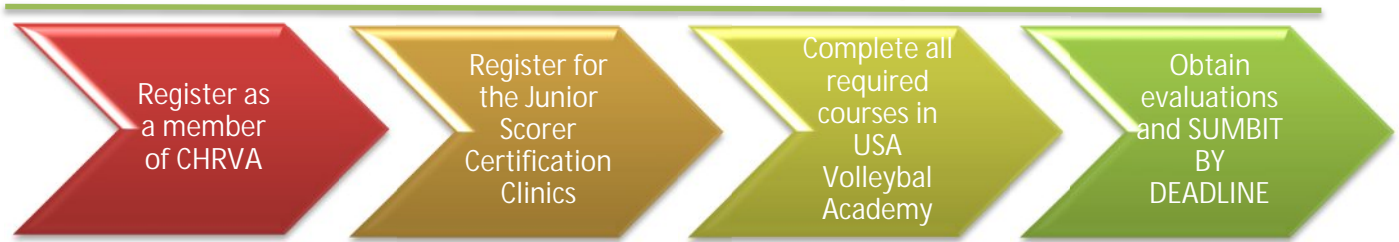


# 2016 – 2017 CHRVA Scorer Certification Process

## Juniors – New Candidate & Recertifying Scorer Requirements

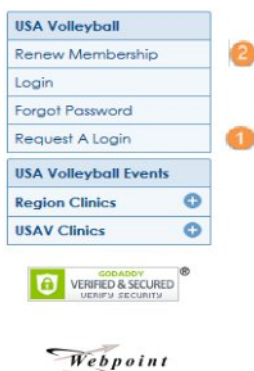


**\*\*STOP\*\*:** These instructions detail how to register as a Junior Scorer ONLY. If you would like to be certified as a Junior Referee also, please use the Junior Level I or II instructions to be registered for both the Referee and Scorer clinics as they have been combined this season.\*\*\*

1. You **MUST** be a current member of the [Chesapeake Region Volleyball Association \(CHRVA\)](http://www.chrva.org)
  - a) Go to the CHRVA website ([www.chrva.org](http://www.chrva.org))  
**NOTE:** Some versions of Internet Explorer are not compatible with the website. Try Firefox or Safari
  - b) select 'CHRVA MEMBER LOGIN' to log in



- i. If you are new to the region then select "Join USA Volleyball" 1
- ii. If you were a CHRVA member last season, select "Renew Membership" 2
- iii. If you have already registered, you may log-in 3



USA Volleyball Login

User Name 3

Password - case sensitive

Log In

Need Help?  
Forgot user name/Password

2. You **MUST** register and complete the on-line training clinic **no later than January 31, 2017**.
- a) Register for the scorer clinics go to the left hand toolbar under “USA Volleyball Events->Region Clinics” select “Region Ref/Score Clinics”



- b) Then under “USA Volleyball Events” select “Register Now” to the right of the “CH17\_101 CHRVA Junior Scorer Training (only)”



**NOTE:** This registration also includes a section to pay the Scorer evaluation fee. This fee covers the Scorer Certification ONLY. You only need to pay it **ONCE**.

- c) Verify that the clinic information is accurate on the screen



- d) Fill in the Individual information section to begin the registration and click “Submit”:

**Registration**

STEP 1 Member Information STEP 2 Confirm & Checkout

**Region Ref/Score Clinic Information**

CH16\_301 CHRVA Adult Provisional Scorer Training  
 10/5/2015 - 2/1/2016  
 on-line  
 on-line  
 on-line, VA. 20148

Organizer: Chesapeake Region  
 114 Broadview Blvd N  
 Glen Burnie, MD 21061

Participants who complete this Clinic will receive a CH Adult Provisional Scorer certification. (However this certification will remain in Progress until all additional requirements have been met.)

**Online Registration**

Find Member/Contact:  
 Member/Contact ID: [ ] Go - OR - Choose Contact: [ ]

**Individual Information**

Name: [ ] Sat: [ ] Birth Date: [ ]  
 Address: [ ] Email: [ ]  
 Address 2: [ ] Mobile Phone: [ ]  
 City: [ ]  
 State: [ ] Zip: [ ]  
 Country: United States

**Submit**

e) Verify the information :

The screenshot shows the 'Registration' page, Step 2. The event is 'CH14\_301 CHRVA Adult Provisional Scorer Training' from 10/5/2015 to 2/1/2016. The participant's name is Lynette Muller, with address 21804 Wingfoot Ct, Broadlands, Virginia 20148. A red circle highlights the 'Register' button at the bottom of the form. A note states: 'NOTE: this individual already has a pending Junior Scorer certification. Entry for this event is free.'

f) Scroll down to complete Step 2 by entering your payment information and click "Register." A pop-up window may be displayed confirming your credit card will be charged; click "OK"

The screenshot shows the 'Payment Information' section. The payment method is set to 'Credit Card'. Fields include 'Credit Card Type' (a dropdown menu), 'Credit Card Number', 'Security Code (Locate)', 'Expiration' (MM/YY), and 'Name On Credit Card'. A red 'Register' button is at the bottom.

g) You will see the Registration confirmation page once completed (an email will also be sent) and the link providing you access to the on-line training will be at the bottom :

The screenshot shows the 'Registration Confirmation' page. It confirms the registration for Lynette Muller and provides the following details: Registration Date: 10/4/2015, Status: Active, and a deadline for training completion on January 31, 2016. A reminder is given to register for a 'CH16\_000 CHRVA Scorer & Referee Evaluation Fee'. At the bottom, a red circle highlights the 'Login to USAV Academy' button, with a note: 'To start your course now, you will leave Webpoint and be sent to USAV Academy. Please click the "Login to USAV Academy" button below to access your course materials. Doing this will synchronize your USAV Academy credentials to match your current Webpoint login information.'

h) All clinics are now accessed via Webpoint. To log-in to USA Volleyball Academy from WebPoint, click on either the "USAV Academy" button on the left or the "Login to USAV Academy" button in the middle, both on the Member Home screen (your webpoint user/password will be used automatically):

Support USA Volleyball

USAV Academy

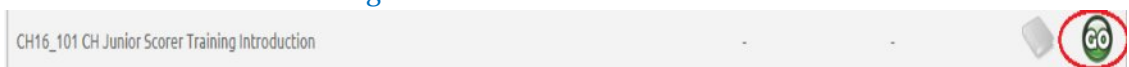


Login to USAV Academy

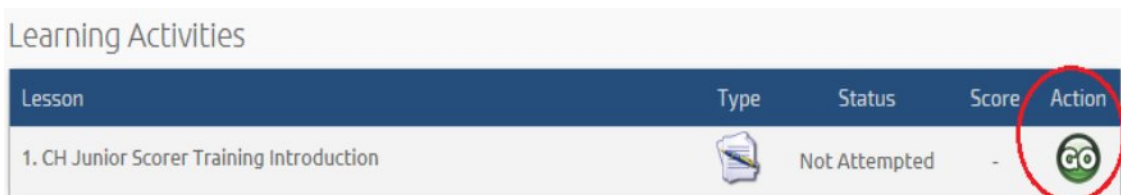
- i) Once logged in you will ONLY see the training you have registered for under “Enrolled” on the “My Account” page :



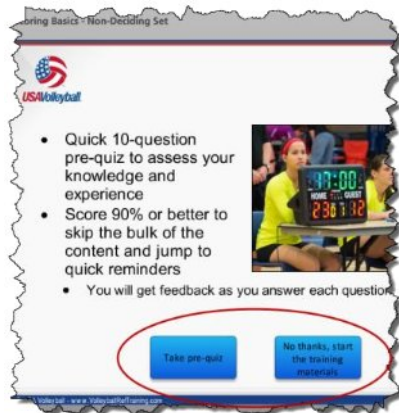
- j) Click on the green “Go” sign to reveal the description and learning activities for “CH17\_101 CHRVA Junior Scorer Training”:



- k) To launch the course click on the “Go” icon in the “Action” column:



- l) For each section of the training you will be given the option to take a “Pre-Quiz.” If you pass the quiz you will advance to the next session of the training. If you do not pass the quiz then you will watch the materials for that section.



m) When you have completed each of the courses it will move to the “Completed” section of the My Account page showing the “Date Completed” :

Course	Date Completed
CH16_101 CH Junior Scorer Training Introduction	Oct 9, 2015

3. Evaluation(s) to be **submitted by the deadline:**

a) Requirements:

- i. New Junior Scorers – two evaluations are required
- ii. Recertifying Junior Scorers – one evaluation is required

b) **Deadline: April 1, 2017**

c) Send to Adult and Juniors Scorer Certification Assistant via:

- i. E-mail: [scorer.certification@chrva.org](mailto:scorer.certification@chrva.org) [Preferred method]

4. When you have completed **ALL** of the requirements (Steps 1 – 4) and we have processed your certification you WILL receive an e-mail notifying you that your WebPoint profile has been updated and provide you instruction for printing your membership card.

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